



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

August 3, 2010

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS AND FIRE DEPARTMENT:
NEW FIRE STATION 150
CITY OF SANTA CLARITA
ADOPT AND ADVERTISE
SPECS. 6909; CAPITAL PROJECT NO. 88936
(FIFTH DISTRICT) (3 VOTES)**

SUBJECT

This action is to adopt plans and specifications for construction of the New Fire Station 150 project in the City of Santa Clarita and to advertise for bids.

JOINT RECOMMENDATION WITH THE FIRE CHIEF THAT YOUR BOARD, ACTING AS THE GOVERNING BODY OF THE CONSOLIDATED FIRE PROTECTION DISTRICT:

1. Adopt plans and specifications for construction of the New Fire Station 150 project at an estimated construction cost of \$12,450,000, and instruct the Executive Officer of your Board to advertise for bids to be received and opened on August 31, 2010, in accordance with the Instruction Sheet for Publishing Legal Advertisements.
2. Authorize the Director of Public Works or her designee to execute a consultant services agreement with the apparent Lowest Responsive and Responsible Bidder to prepare a baseline construction schedule and a project Storm Water Pollution Prevention Plan for a \$10,000 not-to-exceed fee funded by existing project funds and to establish the effective date following determination by the Director of Public Works.

"To Enrich Lives Through Effective And Caring Service"

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Intra-County Correspondence Sent Electronically Only***

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will allow the Department of Public Works (Public Works) to solicit bids for construction of the New Fire Station 150 project.

The proposed project, located at 19190 Golden Valley Road, Santa Clarita, California 91387, is a new 19,667-square-foot Battalion Headquarters fire station that consists of a three-bay apparatus room, a main office, a training room, a day room, a Battalion Chief's office with dormitory, Assistant Fire Chief's office with dormitory, and dormitory quarters for 10 shift personnel. The architectural plan will conform to the Fire District's New Station Prototype design/construction specifications adopted in 1999 and will comply with the Americans with Disabilities Act (ADA), the State Health and Safety requirements, and your Board's Countywide Energy and Environmental Policy. At the completion of the project, Fire Station 150 will provide improved fire protection, emergency medical, and life safety services to the expanding community of Santa Clarita.

The proposed agreement with the apparent Lowest Responsive and Responsible Bidder to prepare a baseline construction schedule that conforms to the County's schedule specification is critical to successfully manage construction activities by both the contractor and the County, and a responsible contractor must be able to produce such a construction schedule. Bid specifications provide that if the apparent lowest bidder fails to complete an acceptable schedule, the bidder may be determined to be nonresponsive and that the Chief Executive Office may recommend awarding the construction contract to the next lowest bidder, contingent on the next lowest bidder's completion of a baseline schedule, which conforms to the County's specifications (see State Public Contracting definitions in the Fact and Provisions section). The contractor's Storm Water Pollution Prevention Plan is critical to the project schedule because it is a prerequisite to obtaining a State Water Resources Control Board identification number and clearance for the grading permit.

Green Building/Sustainable Design Program

The project supports your Board's Sustainable Design Program by implementing design features that, when successfully installed, will allow for application of a U.S. Green Building Council's (Leadership in Energy and Environmental Design) Silver certification. The project will use water-efficient fixtures and will implement the use of drought tolerant landscaping to reduce the amount of potable water consumed.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1), by improving the efficiency, quality, and responsiveness of County services to all residents. It also directs that we ensure Children, Family, and Adult Well-Being (Goal 2), by enhancing the ability of families to live in safe, stable, and supportive communities. We are also directed to improve Community and Municipal Services (Goal 3), by offering a wide range of services responsive to each community's specific needs. This project will help achieve these goals as it is an investment in public infrastructure that will benefit the Santa Clarita community by improving the Fire District's ability to respond to local emergencies.

FISCAL IMPACT/FINANCING

Public Works' fair construction cost estimate for the construction contract is \$12,450,000 without contingency.

On May 13, 2008, your Board approved a \$19,565,000 project budget. The total project cost estimate includes plans and specifications, plan check, construction, change orders, bid contingency, consultant services, miscellaneous expenditures, Civic Art allocation, and County services.

Sufficient funds are available in the Fiscal Year 2009-10 Capital Projects Budget under Capital Project No. 88936. The project is funded by developer fees and commercial paper proceeds. There is no impact to net County cost.

The Project Schedule and Budget Summary are included in Attachment A.

Operating Budget Impact

Following construction of the proposed New Fire Station 150, the Fire District anticipates incurring a \$75,000 one-time, start-up cost for furniture and other equipment. Ongoing annual operating costs for a four-person assessment engine company at the proposed New Fire Station 150 are estimated at \$2,400,000 annually. Operational costs have been included in the Fire District's 2010-11 Budget effective April 2011. Any net increases in ongoing costs of the new fire station, including utilities, will be absorbed by the Fire District Operating Budget following occupancy.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The contract contains terms and conditions supporting your Board's ordinances and policies, including, but not limited to: County Code Chapter 2.200, Child Support Compliance Program; County Code Chapter 2.202, Contractor Responsibility and Debarment; County Code Chapter 2.203, Contractor Employee Jury Service Program; County Code Chapter 2.206, Defaulted Property Tax Reduction Program; Board Policy 5.050, County's Greater Avenues for Independence and General Relief Opportunities (GAIN/GROW); Board Policy 5.060, Reporting of Improper Solicitations; Board Policy 5.110, Contract Language to Assist in Placement of Displaced County Workers; and Board Policy 5.135, Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law).

Applicable law, including the State Public Contract Code, requires the county to award construction contract to the apparent Lowest Responsive and Responsible Bidder, which refers to the firm that: (1) submits the bid with the lowest cost; (2) is deemed by the County to be "responsive" to specific criteria under the solicitation, including, but not limited to, licensure, bonding, and insurance requirements; and (3) is determined by the County to be a "responsible" bidder by exhibiting the quality, fitness, capacity, experience, and trustworthiness to satisfactorily perform the work required under the bid solicitation.

To ensure that the contract is awarded to the Lowest Responsive and Responsible Bidder with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, criminal convictions, civil litigation, defaulted contracts with the County, complaints filed with the contractors State License Board labor law/payroll violation, and debarment actions. As provided for in Board Policy 5.140, the information reported by the contractor will be considered before making a recommendation to award.

The project cost includes 1 percent of design and construction costs to be allocated to the Civic Art Fund per your Board's Civic Art Policy adopted on December 7, 2004.

ENVIRONMENTAL DOCUMENTATION

On January 29, 2002, the City of Santa Clarita certified an Environmental Impact Report (EIR) for the Golden Valley Ranch project that included the Fire Station 150 site. The Consolidated Fire Protection District prepared an Addendum to the EIR to further assess the potential environmental impacts of Fire Station 150, which was certified by your Board on November 17, 2009.

The recommended actions are within the scope of the project in the previously certified approved Addendum and EIR.

CONTRACTING PROCESS

A standard contract, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the contract.

Advertising for bids will be in accordance with the County's standard Instruction Sheet for Publishing Legal Advertisements (Attachment B). Following receipt of bids, we will return to your Board for construction contract award.

As requested by your Board on February 3, 1998, this contract opportunity will be listed on the Doing Business with Us website.

The contract requires the contractor to pay its employees applicable prevailing wages in accordance with the California Labor Code.

Participation by Community Business Enterprises (CBE) in the project is encouraged through Public Works' Capital Projects' CBE Outreach Program and by monitoring the good faith efforts of bidders to utilize CBEs.

As required by your Board, language has been incorporated into the project specifications stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees that they may be eligible for the Federal Earned Income Credit under the Federal income tax law (Federal Income Tax Law, Internal Revenue Service Notice 1015).

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current County services or projects during the performance of the recommended services.

The Honorable Board of Supervisors
August 3, 2010
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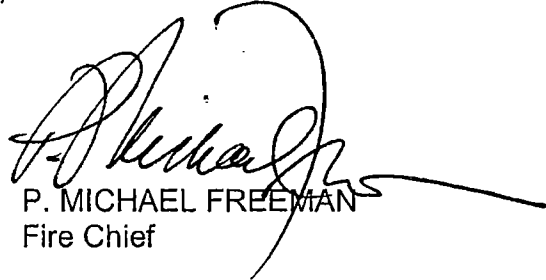
CONCLUSION

Please return one adopted copy of this letter to the Chief Executive Office, Capital Projects Division; Fire District, Construction and Maintenance Division; Department of Public Works, Project Management Division II; and the Arts Commission.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer



P. MICHAEL FREEMAN
Fire Chief

WTF:GF:PMF:SK
DJT:CY:zu

Attachments

c: Executive Office, Board of Supervisors
Arts Commission
Auditor-Controller
County Counsel
Fire District
Office of Affirmative Action Compliance
Public Works

August 3, 2010

ATTACHMENT A

**DEPARTMENT OF PUBLIC WORKS AND FIRE DEPARTMENT:
NEW FIRE STATION 150
CITY OF SANTA CLARITA
ADOPT AND ADVERTISE
SPECS. 6909; CAPITAL PROJECT NO. 88936
(FIFTH DISTRICT) (3 VOTES)**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Project Program	Completed
Design	
Construction Document Submittal	04/02/09*
Jurisdictional Approval	08/03/10
Construction Bid and Award	11/16/10
Construction	
Start Construction	12/02/10
Substantial Completion	04/26/12
Station Operational	06/12/12
Project Acceptance	07/16/12

*Completed activity

II. PROJECT BUDGET SUMMARY

Budget Category	Project Budget
Land Acquisition	\$ 0
Construction	
Low Bid Construction Contract	\$ 12,450,000
Change Orders - Construction (10 percent)	\$ 1,245,000
Demolition (JOC)	\$ 0
Utility Connection Fee	\$ 100,000
Departmental Crafts	\$ 0
Youth Employment	\$ 0
Equipment	\$ 320,000
Construction Consultants	\$ 0
Miscellaneous Expense	\$ 0
Telecomm Equip – Affixed to Building	\$ 0
Civic Arts	\$ 135,000
Subtotal	\$ 14,250,000
Programming/Development	\$ 24,265
Plans and Specifications	\$ 1,047,340
Consultant Services	
Deputy Inspection/Materials Testing	\$ 395,000
Site Planning	\$ 0
Hazardous Materials	\$ 0
Geotech/Soils Test	\$ 0
Cost Estimating	\$ 107,380
Topographic Surveys	\$ 0
Construction Management	\$ 300,000
Construction Administration	\$ 0
Environmental	\$ 45,175
Move Management	\$ 0
Equipment Planning	\$ 0
Scheduling	\$ 45,000
Contract/Change Order	\$ 0
Other	\$ 60,000
Subtotal	\$ 952,555

II. PROJECT BUDGET SUMMARY

Budget Category	Revised Project Budget
Miscellaneous Expenditures	
Printing	\$ 45,000
Furniture, Fixtures, and Equipment	\$ 480,000
Subtotal	\$ 525,000
Jurisdictional Review/Plan Check/Permit	
Code Compliance Inspection	\$ 122,500
County Services	
Code Compliance and Quality Control Inspections	\$ 555,000
Design Review	\$ 50,596
Design Services	\$ 8,000
Contract Administration	\$ 48,000
AED Support Services	\$ 0
Project Management	\$ 385,000
Project Management Support Services	\$ 995,744
Secretarial	\$ 28,000
Document Control	\$ 274,000
ISD Job Order Contract Management	\$ 0
DPW Job Order Contract Management	\$ 0
ISD ITS Communications	\$ 0
Project Security	\$ 0
Project Technical Support	\$ 130,000
Consultant Contract Recovery	\$ 145,000
Office of Affirmative Action	\$ 24,000
County Counsel	\$ 0
Other	\$ 0
Subtotal	\$ 2,643,340
Total	\$ 19,565,000

August 3, 2010

ATTACHMENT B

**DEPARTMENT OF PUBLIC WORKS AND FIRE DEPARTMENT:
NEW FIRE STATION 150
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(FIFTH DISTRICT) (3 VOTES)**

PUBLISHING LEGAL ADVERTISEMENTS: In accordance with the State of California Public Contract Code Section 20125, you may publish once a week for two weeks in a weekly newspaper or ten times in a daily newspaper. Forward three reprints of this advertisement to Architectural Engineering Division, Department of Public Works, 900 South Fremont Avenue, 8th Floor, Alhambra, California 91803-1331.

**OFFICIAL NOTICE
INVITING BIDS**

Notice is hereby given that the Director of Public Works will receive sealed bids for furnishings, materials, labor, and equipment required to complete construction for the following work:

<u>SD</u>	<u>SPECS</u>	<u>PROJECT</u>	<u>BID DOC.</u> <u>FEE</u>	<u>DATE OF BID</u> <u>OPENING</u>
5	6909	New Fire Station 150 19190 Golden Valley Road Santa Clarita, CA 91387	\$75	August 31, 2010

Copies of the project manual and drawings may be obtained at the Cashier's office, Department of Public Works, 900 South Fremont Avenue, Mezzanine Floor, Alhambra, California 91803, for the fee stated above. For bid information, please call (626) 458-2563. Each bid shall be submitted on the required form, sealed, and filed at the Cashier's office no later than 2:00 p.m. on August 31, 2010. Bids will be publicly opened, examined, and declared by Public Works at 2:30 p.m. on this date in Architectural Engineering Division's Conference Room, 900 South Fremont Avenue, 8th Floor, Alhambra, California 91803.

Bids must conform to the drawings and project manual and all bidding requirements. This project requires the prime contractor to possess an active B license classification at the time of award bid submittal. The contractor should verify to his/her satisfaction that he/she holds the correct license for this type of project. The contractor and all of its subcontractors of any tier shall be required to pay prevailing wages to all workers employed in the execution of the work of improvement in accordance with

Labor Code Section 1770 et seq. Copies of prevailing rate of per diem wages are on file at the Department of Public Works, Architectural Engineering Division, which shall be made available to any interested party upon request.

PREBID CONFERENCE

Public Works' Project Management Team will hold a prebid conference at 2:00 p.m. on August 17, 2010, at the project site, 19190 Golden Valley Road, Santa Clarita, California 91387, to provide information on the project, bidding process, and answer any questions that the potential bidders may have. For further directions, please contact Ms. Kathleen Gandara with the Public Works' Project Management Team at (626) 458-2566.

OTHER INSTRUCTIONS

The County supports and encourages equal opportunity contracting. The contractor shall make good faith efforts, as defined in Section 2000 of the Public Contract Code, to contract with Community Business Enterprises.

The project is subject to State Water Resources Control Board's new Construction General Permit effective July 1, 2010, for discharges of storm water runoff associated with the construction and land disturbance activities. Bidders are expected to understand and be responsible for all activities required by the State regarding these new requirements.

The Board of Supervisors reserves the right to reject any or all bids or to waive technical or inconsequential errors and discrepancies in bids submitted in the public's interest.

Si necesita información en español, por favor llame al Telefono (626) 458-2563.



Upon 72 hours notice, Public Works can provide program information and publications in alternate formats or make other accommodations for people with disabilities. In addition, program documents are available at our main office in Alhambra (900 South Fremont Avenue), which is accessible to individuals with disabilities. To request accommodations ONLY, or for more ADA information, please contact our departmental ADA Coordinator at (626) 458-4081 or TDD (626) 282-7829, Monday through Thursday, from 7 a.m. to 5:30 p.m.



Con 72 horas de noticia, el Departamento puede proveerle información y publicaciones sobre el programa y formatos alternativos o hacer adaptaciones para incapacitados. Además, documentación sobre el programa está disponible en nuestra oficina principal en Alhambra (900 South Fremont Avenue), la cual es accesible para individuos con incapacidades. Para solicitar adaptaciones SOLAMENTE, o para mas información del ADA, pongase en contacto con nuestro Coordinador del ADA del Departamento al (626) 458-4081 o TDD (626) 282-7829, de lunes a jueves de las 7 a.m. a 5:30 p.m.

By order of the Board of Supervisors of the County of Los Angeles, State of California,
dated August 3, 2010.

Specs. 6909

SACHI A. HAMAI, EXECUTIVE OFFICER
OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES